

DATE POSTED: 12/8/17

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

EAST NICOLAUS JOINT UNION HIGH SCHOOL DISTRICT  
2454 Nicolaus Avenue, Nicolaus, CA 95659

**December 12, 2017**  
**6:00 p.m. Public Session**  
**Closed Session to follow**

Meeting to be held in the East Nicolaus High School Library

**1. CALL TO ORDER** Time 6:00pm

**2. PUBLIC SESSION—ROLL CALL FOR**

	Present	Absent
Bruce Wanner	<u>  X  </u>	<u>      </u>
David Adams	<u>  X  </u>	<u>      </u>
Tyson Earhart	<u>  X  </u>	<u>      </u>
Ed Henderson	<u>  X  </u>	<u>      </u>
Jeff Tudor	<u>  X  </u>	<u>      </u>

**3. PLEDGE OF ALLEGIANCE**

**4. ANNUAL BOARD REORGANIZATION MEETING**

a) Oath of Office – No new members

b) Election of Officers

- Board President – Open Nomination: Henderson nominated Wanner

Motion Henderson Second Tudor Vote 5-0

- Board Clerk – Open Nomination: Wanner nominated Henderson

Motion Wanner Second Earhart Vote 5-0

c) Consider Approval of the ENHS Board of Trustees 2018 Meeting Dates:

a. A discussion took place regarding the dates of the 2018 meetings.

b. The only dates that changed are reflected below:

- i. The January Meeting will be held on January 10, 2018
- ii. The February Meeting will be held on February 7, 2018
- iii. The December Meeting will be held on December 10, 2018

Motion Tudor Second Earhart Vote 5-0

d) Consider Approval of School Board authorization of Mrs. Mary Lynch to sign warrant orders, cash transfers, contracts and payroll authorizations

a. Discussion took place with regards to why this comes up every year.

b. Motioned to make the approval with the addition that the Board President can also sign the warrant orders, cash transfers, contracts and payroll authorizations.

Motion Henderson Second Tudor Vote 5-0

**5. APPROVAL OF AGENDA**

Board decided to move Section 9 of the agenda “Recognitions and Celebrations to after public comments section to now be reflected as Section 6A.

Motion Tudor Second Earhart Vote 5-0 Abstentions 0

## **6. PUBLIC COMMENT**

None

### **RECOGNITIONS AND CELEBRATIONS**

6.1 Special Education Department and Sutter County SPED Support: Presentation of Awards were given to the following individuals in attendance: Mrs. Sandy Jopson, Teena Earhart, and Adinda Andresen.

6.2 Parent Support: Awards were made for outstanding parents that helped out at ENHS.

## **7. PRESENTATION/DISCUSSION/PUBLIC HEARING –**

7.1 James Peters Sutter County Office of Education: Presentation from James Peters was made to the Board of Education with regards to the various projects that he is associated with at ENHS. Packet of information was referenced during presentation labeled Item # 7.1. Mr. Peters stated that there is a current MOU with the County Office of education that allows him to work with the school districts. A discussion took place with regards to the cost of Mr. Peters coming to help out at ENHS with the various projects. At this time there is no CAP limit in the MOU. Further discussion took place with regards to how much it costs for Mr. Peters department to help out with the various projects. Questions were asked of who oversees and inspects the work done by Mr. Peters and his department. The Presentation continued with Mr. Peters going over the various different projects such as the AG Classroom ramp and the Shop Upgrade. With regards to the AG Ramp would be to rebuild the ramp and then put in the sidewalk path to travel through the DSA. With regards to the shop upgrade he went over the different layout/diagram for the project. Went over the fact that some of the things can be done and installed by students and the teacher. Mr. Peters stated that we need to go through the procurement process. Board moves forward as a maintenance project with a contractor that is bonded. Next step would be looking at getting stream pathways money spent.

7.2 The following sections were moved up to this area:

**Student Body Reports:** Student body report was given to the board of education with regards to what has been happening at ENHS and what is coming up in the future. EN Idol and Snow Day, Court Warming, Love of the Game

**Athletic Director Report:** Chester Tournament 3 out of our 4 teams won the tournament. Wrestling 2 students won the Battle of the Mountain. We have 4-5 girls participating. Love of the Game will be on Jan 11- Jan 13<sup>th</sup>. Discussion from CIF of moving Winter Sports ahead of the calendar by 1 week. This is due to the goal of getting track done before graduation. Volleyball awards are on Monday and Football awards will be in January. Looking at softball improvements by the trees and makeshift driveway. Plan to have parent work days. Look at roofing the dugouts.

7.3 First Interim: Presentation was made by Superintendent Lynch and Paramjet (Sutter County Superintendent of Schools Employee). Presentation gave a basic snapshot of the budget and at this time showing fiscal solvency. Discussion and questions took place with regards to the PowerPoint Presentation and the area of benefits for employees. In lieu years look at revenue sources that we can control such as ADA. (Staff needs to pull monthly ADA reports to bring back to the board). Next couple of years we are going to have to be conscious with our money. Look at ways of cost saving in the future and possible a grant writer in the future on commission only. Board asked where we are at with budget and projections.

## **8. REPORTS/UPDATES**

8.1 Assistant Principal Report: Senior Projects, Student Discipline data and Interdistrict Applications.

8.2 Learning Director Report: Reviving the ENHS Course Catalog, scheduling process, Spartan Road Show, Attendance and ADA, working with students on college Apps, how to get into college, scholarships, and CALPADS.

## 9. CONSENT AGENDA

9.1 Certification of Warrants and Expenditures - \$ 110,100.75: Suggestions on making the font size bigger for the warrants and expenditures. Questions asked with regards to Hancock Petroleum field tank test? Question regarding Hazmat Renewal for CSBA for \$599 dollars. What was the time frame for the Lozano Smith invoice for 9, 477.78 dollars?

Motion Adams                      Second Tudor                      Vote 5-0                      Abstentions 0

9.2 Approval of Board Meeting Minutes – November 13, 2017: This item was combined with 9.3 Approval of Special Board Meeting Minutes – November 29, 2017

Motion Henderson                      Second Adams                      Vote 5-0                      Abstentions 0

## 10. ACTION ITEMS

10.1 Approval of Closure of Deferred Maintenance Fund 14

Motion Earhart                      Second Henderson                      Vote 5-0                      Abstentions 0

10.2 Approval of Cal OES Form 130 - Designation of Applicants

Motion Earhart                      Second Tudor                      Vote 5-0                      Abstentions 0

10.3 Approval of 1<sup>st</sup> Interim Budget

Motion Tudor                      Second Adams                      Vote 5-0                      Abstentions 0

10.4 Approval of FFA Overnight Trip (January 5<sup>th</sup> & 6<sup>th</sup>, Sacramento-MFE & ALA)

Motion Adams                      Second Earhart                      Vote 5-0                      Abstentions 0

10.5 Approval of Football Overnight Trip (December 14-16, 2017): Motion was made to Deny this request based upon the team not making it further into the playoffs.

Motion Tudor                      Second Henderson                      Vote 5-0                      Abstentions 0

10.6 Approval of Inter-District Transfer Policy: presentation was given on the new Inter-District transfer policy. This presentation had the committee's recommendations on the proposed changes. Discussed recommendations and board approved the new policy with the following revisions. (see new Inter-District Transfer Policy for reference.

Motion Adams                      Second Henderson                      Vote 5-0                      Abstentions 0

10.7 Approval of Exit Interview Process: Presentation was made with regards to the exit interview process and discussion took place.

Motion Tudor                      Second Adams                      Vote 5-0                      Abstentions 0

10.8 Approval of MOU with Sutter County Superintendent of School Facilities and Maintenance Consultation and Performance: Discussion took place with regards to the MOU with the County Office and the process and services that go along with that.

Motion Tudor                      Second Adams                      Vote 5-0                      Abstentions 0

10.9 Approval of Certificated Employment/Elective Teacher .68 FTE

Motion Henderson                      Second Tudor                      Vote 5-0                      Abstentions 0

*Background: Acceptance of a .68 FTE teacher for the following classes: (1) Get Focused, Stay Focused (2) Photography (3) 2/3 Design (4) Drawing/Painting.*

## 11. SUPERINTENDENT REPORT

11.1 Curriculum and Instruction Update

11.2 Surplus Property

11.3 Snow Day Discussion: Went over Snow Day Organization and who is driving to pick up snow.

**12. FUTURE BOARD AGENDA ITEMS**

- 12.1 January 2018 Meeting
- 12.2 2016-2017 Audit Acceptance
- 12.3 Sutter Pointe
- 12.4 Technology Report and Web Site Update Information (Mark McMurry) (10 min)
- 12.5 Maintenance and Operation Annual Report (Adrian Borrayo) (10 min)
- 12.6 Employment List with Photos

**13. PUBLIC COMMENT**

None

**14. CLOSED SESSION** Time 9:29pm

Prior to breaking into closed session is the time to identify closed session topics of discussion and to allow for public comment on closed session topics. Immediately following public comments, the Board of Trustees will adjourn to closed session.

- Public Employee's Discipline/Dismissal/Release pursuant to *Government code 54957*
- Public Employee's Performance Evaluation (Superintendent) – *Government code 54957*
- Negotiations – *Government code 54957.6*

**15. REPORT OUT - CLOSED SESSION** Time 11:25PM

Action taken: Nothing to report out no action taken

**16. ADJOURNMENT** Time 11:27 PM

Motion Tudor Second Henderson Vote 5-0 Abstentions 0

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Board President

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Board Secretary