

East Nicolaus High School

ASB Leadership Application



2020-2021

The ENHS ASB Leadership Team is committed to inspire, encourage, and unite the student body, staff, and community. We work to create and maintain spirit and pride in our diverse community, cherishing deep-rooted traditions and commitment to community service.



East Nicolaus High School Associated Student Body ASB Leadership Application

Dear ASB Applicant,

Thank you for your interest in ENHS Associated Student Body! Being on ASB is an important job that requires a lot of time, effort, dedication and responsibility. It also is very rewarding, gives you great memories, opportunities to have fun, and gets you involved in the school and the decisions that affect every student. ASB officers oversee the school activities for the entire year.

Please read this packet carefully. Failure to comply with the rules and regulations will result in disqualification. Be very careful that you meet the GPA qualifications. If you have any questions, please see Ms. Smith. Be sure you know the deadlines and meet all of them. Thank you for being a proactive Spartan and good luck!

Sincerely,

Ms. Smith

Timeline

Friday, May 28 Applications and videos are due by noon

Tuesday, June 1 If necessary, ballot will be distributed to student body

Wednesday, June 2 Officers Announced



East Nicolaus High School Associated Student Body ASB Leadership Application

Dear Prospective Leadership Candidate and Parents,

Thank you for your interest in applying to the ENHS Leadership Program. This program plays a significant role at ENHS and we are excited that you want to contribute to our community.

When applying for a position in Leadership, this year will be quite different than years previous. You will be submitting a video to Ms. Smith with the prompt, "What does leadership mean to you?" The video should be between 1-2 minutes long and shared over google documents. Keep in mind, the video **may** be shown over a virtual ballot, with all the student body having access to it. All positions require a significant number of hours of work during and outside of regular school hours.

Step One: Packet/Video Requirements

Your **fully completed** packet and video must be turned in by Friday, May 28 to Ms. Smith. No late packets will be accepted.

Step Two: Packet Evaluations

Based upon applications, videos, and positions held years previous. Students will be slated onto a ballot.

Step Three: Decisions

IF necessary (two/more students are exceptionally qualified for the same position), a virtual ballot will be generated and sent to all ENHS students.

Sincerely,

The ASB Team

I have read and understand the candidate/parent/guardian letter as well as the Leadership application process.

Student Name

Student Signature

Date

Parent/Guardian Name

Parent/Guardian Signature

Date

You must turn this in with your application. Please staple this to the back of your application, along with the Code of Conduct.



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Qualifications

1. All Student Body Officers must have been enrolled at East Nicolaus High School for five months prior to the time they run for office and should possess a current Student Body Card.
2. All Student Body officers must be enrolled in the Student Leadership class or another class appropriate for the duties of each office with approval of the ASB advisor.
3. To be eligible to run for a Student body office, students must be enrolled full time. They must possess at least a 2.0 GPA during the previous grading period. This average must be maintained during their term of office or a vacancy is created in that office.
4. Candidates must have good attendance and no discipline records. Candidates may only run for or hold one Student Council office during the school year.
5. All students of the student council and the Associated Student Body shall represent the school at other meetings as deemed necessary by student council.

Along with meeting these qualifications, all ASB members must commit to adhere to the East Nicolaus High School Leadership Code of Conduct as outlined on p. 12 of the application packet.

Finally, all ASB members must be available to work the following dates/events outside of the school day:

- Leadership Training Camp – August 2021
- Freshman Camp – August 2021
- Homecoming Week – October 2021
- Courtwarming – January/February 2022
- Community Appreciation Night – April 2022
- Academic “E” Banquet – May 2022



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Video Directions

1. In school appropriate attire, please take a video of yourself explaining the following prompt: "What does leadership mean to you?"
2. The video must be uploaded to your google drive
3. Share video with Ms. Smith (asmith@eastnicolaus.k12.ca.us) by noon May 28, 2021.



East Nicolaus High School Associated Student Body ASB Leadership Application

Application Directions

4. Read through introductory letter with your parent/guardian and have both of you sign it
5. Complete the parts of the application required for the position you are applying for as outlined below.
6. Submit your fully completed application by the appropriate deadline noon May 28, 2021.

Be sure to complete:

- Read entire packet
- Complete and turn in application
- Submit 1-2 minute video on "What does leadership mean to you?" to Ms. Smith by noon on May 28, 2021.



**East Nicolaus High School
 Associated Student Body ASB Leadership Application
Application for Executive and Administrative Office**

Must be RECEIVED by Activities Director by:
Friday, May 28, 2021, 12pm

Applicant Name		Current Grade
Address	City	Zip
Phone	Email	

What position(s) are you applying for? (Please check one)

- I am running for a leadership position on the ASB Team
- I have previous held a position?

List:

Which position are you most suited for?

Please list your top three choices:

1. _____ 2. _____ 3. _____

Strengths and Preferences Questionnaire



**East Nicolaus High School
Associated Student Body ASB Leadership Application**

Applicant Name

If you are applying for an Administrative Office position or Member At-large, we want to use your areas of strength to place you in the best position possible. Please indicate which of the areas listed below are strengths for you:

- | | | |
|---|---|---|
| <input type="checkbox"/> Artwork, poster making | <input type="checkbox"/> Well organized | <input type="checkbox"/> Student recognition |
| <input type="checkbox"/> Staff recognition/ appreciation | <input type="checkbox"/> Presentation skills | <input type="checkbox"/> Creativity (thinking up new ideas) |
| <input type="checkbox"/> Operating sound equipment | <input type="checkbox"/> Project management | <input type="checkbox"/> Dependable |
| <input type="checkbox"/> Computer use | <input type="checkbox"/> Self-motivated | <input type="checkbox"/> Detail-oriented |
| <input type="checkbox"/> Photography | <input type="checkbox"/> Hard worker willing to help where needed | <input type="checkbox"/> Planning activities |
| <input type="checkbox"/> Leading events/ speaking on microphone | <input type="checkbox"/> Positive attitude | <input type="checkbox"/> Team-building |
| | <input type="checkbox"/> School spirit | <input type="checkbox"/> Delegating tasks to others |
| | <input type="checkbox"/> Community service projects | <input type="checkbox"/> Managing money |
| | <input type="checkbox"/> Videography | |

Administrative Officers and Members At-large participate in multiple committees throughout the year. Please rank which type of committees you would most like to participate in from 1 (first choice) to 9 (last choice)

- _____ School Policy
- _____ Rallies
- _____ Dances
- _____ Spirit Activities
- _____ Athletics
- _____ Student Recognition
- _____ Staff Recognition
- _____ Community service
- _____ Fundraising



**East Nicolaus High School
Associated Student Body ASB Leadership Application**

ASB Leadership Code of Conduct

I, the undersigned, do solemnly swear that I will abide by the following Code of Conduct set forth by the East Nicolaus High School ASB. The following standards of eligibility, conduct, and responsibilities shall apply to all members during their term in office. The term in office shall run from the day following the last day of the school year until the last day of the following school year.

____ / ____
student / parent

I. Academic Achievement:

- a. I will maintain a minimum of a 2.0 Grade Point Average
- b. If I receive less than a 2.0 GPA, I understand that I will be placed on probation (unless I have already been on probation). If my GPA does not increase, I understand I will be removed from office.

____ / ____
student / parent

II. Behavioral Standards:

- a. As a member of ASB, I realize that my conduct must be beyond reproach at all times, on and off campus. (ASB is set to higher standards. I am representing the reputation of the entire school).
- b. I will uphold the ASB constitution and my oath of office.
- c. I will cooperate with the ASB President and Activities Director.
- d. I will cooperate with all ASB members and help wherever help is needed.
- e. I will abide by the school dress regulations at all times.
- f. I will not carry nor use chemical substances or stimulants, drugs, alcohol, cigarettes, etc. at any time on & off campus.
- g. I will display good sportsmanship at all times and serve as an ambassador for East Nicolaus High School at other schools.
- h. I will maintain a satisfactory citizenship record.
- i. I understand that if I am suspended from East Nicolaus High School I may be suspended or removed permanently from my ASB office; as determined by the East Nicolaus High School Administration.

____ / ____
student / parent

III. Responsibilities of Office:

- a. I understand that attendance to class is mandatory.
- b. I understand that I may be assigned work tasks at ASB functions and that it is my responsibility to work and prepare at all ASB events.
- c. I understand that I will be required to work events outside the school day including, but not limited to, ASB Training, Freshman Camp, Homecoming, and Courtwarming.
- d. I understand if I am appointed I must be enrolled in the ASB period class (No Exceptions).
- e. I understand that I will be assigned tasks by the Activities Director and or the ASB President/Executive Officers and I am expected to execute them.

Any deviation from the Leadership Code of Conduct may result in suspension and possible removal from Leadership class and ASB Office. By initialing above and signing below I agree to abide by this Code.

Student Name

Student Signature

Date

Parent/Guardian Name

Parent/Guardian Signature

Date